

**MINUTES OF THE BOARD OF SUPERVISORS
OF MADISON COUNTY, MISSISSIPPI**

REGULAR MEETING OF NOVEMBER 21, 2013
Recessed from a regular meeting conducted on November 18, 2013

BE IT REMEMBERED that the regular meeting of the Board of Supervisors of Madison County, Mississippi was duly convened, held and conducted on November 21, 2013 at 2:00 pm, in the Board Room on the first floor of the Chancery/Administrative Building, 125 West North Street, Canton, Mississippi, as follows, to-wit:

The President of the Board, Mr. Gerald Steen, presided and called the meeting to order. The following members were present that day:

Present:	Absent:
Supervisor Ronny Lott	None
Supervisor John Bell Crosby	
Supervisor Gerald Steen	
Supervisor Karl M. Banks	
Supervisor Paul Griffin	
Chancery Clerk Arthur Johnston	
Sheriff Randall Tucker	

Also in attendance:

Interim County Administrator/County Comptroller/Deputy Chancery Clerk Shelton Vance
Board Secretary and Deputy Chancery Clerk Cynthia Parker
Board Attorney Mike Espy
Purchase Clerk Hardy Crunk
Emergency Management Director Butch Hammack
Assistant Comptroller and Deputy Chancery Myrtis Sims

The President announced that the members of the Board present constituted a quorum and declared the meeting duly convened. Supervisor John Bell Crosby offered an opening prayer and Mr. Will Sligh lead the members and the audience in the Pledge of Allegiance to the colors of the United States of America.

In re: Approval of Consent Agenda Items

WHEREAS, Board President Gerald Steen announced that he and Interim County Administrator/Comptroller Shelton Vance had conferred in advance of the meeting as to certain matters denominated "Consent Items" which bear Item numbers (1) through (4) on the Agenda and that the same appeared to be routine, non-controversial matters on which all Supervisors were likely to agree, and

WHEREAS, the Board President did explain that any Supervisor could, in advance of the call of the question, request that any item be removed from the Consent Agenda, and

WHEREAS, the Interim County Administrator Shelton Vance requested that Item No. 5, "Approve Constable Fail Case Fees," be added to the Consent Agenda, and

President's Initials: _____

Date Signed: _____

Therefore, Mr. John Bell Crosby did offer and Mr. Ronny Lott did second a motion to take the following actions on the Consent Agenda:

1. **Acknowledge and Approve Personnel Matters - Detention Center, Tax Collector, and Justice Court.**
(A true and correct copy of personnel action setting forth certain changes and/or additions in personnel are attached hereto as Collective Exhibit A, spread hereupon and incorporated herein by reference.)
2. **Authorize Board President to Execute Letter on JAG Family and Youth Drug Court Grant.**
(A true and correct copy of that certain correspondence authorizing Judge Steve Ratcliff and Katie Trundt to execute documents related to the JAG Family and Youth Drug Court Grant project no. 13DC1451 is attached hereto as Exhibit B, spread hereupon and incorporated herein by reference. The Board President is hereby authorized to execute same.)
3. **Acknowledge Approval of Change Order No 1 - West Madison Sanitary Sewer Project CDBG No 1129-12-045-PF-01.**
(A true and correct copy of which is attached hereto as Exhibit C, spread hereupon and incorporated herein by reference.)
4. **Acknowledge BancorpSouth's Destruction of Matured Bonds - \$12,000,000 Madison County MS G/O Road & Bridge Bonds, Series 2007.**
(A true and correct copy of which is attached hereto as Exhibit D, spread hereupon and incorporated herein by reference. The Chancery Clerk was hereby authorized to execute same.)
5. **Approve Constable Fail Case Fees.**
(A true and correct copy of that certain explanatory memorandum dated November 20, 2013 from Comptroller Shelton Vance is attached hereto as Exhibit E, spread hereupon and incorporated herein by reference.)

The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Not Present and Not Voting

the matter carried by the unanimous vote of those present, and each item was and is hereby approved, adopted and authorized as described herein above.

SO ORDERED this the 21st day of November, 2013.

In re: Approval of Claims Docket for November 21 and 20, 2013

WHEREAS, the Board reviewed the claims dockets for November 21 and 20, 2013; and

- (1) General Claims Docket, dated November 21, 2013
- (2) Payroll Claims Docket No. 1, dated November 20, 2013

WHEREAS, County Comptroller and Deputy Chancery Clerk Shelton Vance did assure

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 2 of 6 (11/21/13)

the Board of Supervisors that all claims had been properly documented and where necessary, purchase orders were obtained in advance as required by law; and

WHEREAS, Mr. Vance also requested the Board's consideration to pay invoice no. 131119B0002201 in the amount of \$61,812.29 to Blue Cross Blue Shield for the period of November 12, 2013 through November 19, 2103, a true and correct copy of which may be found in the Miscellaneous Appendix to these Minutes, and

WHEREAS, the following is a summary of all claims and funds from which said claims are to be paid relative to the primary claims docket dated November 21, 2013:

Fund	Claim Nos.	No. of Claims	Amount
001	505 to 529	25	68,847.86
012	29 to 35	7	17,759.33
097	22 to 24	3	19,428.79
105	49 to 50	2	1,729.36
120	6 to 6	1	46.08
150	142 to 150	9	20,432.68
160	15 to 18	4	15,764.37
192	5 to 6	2	562.47
655	2 to 2	1	73,640.36
672	2 to 2	1	1,253.75
675	2 to 2	1	4,898.00
TOTAL ALL FUNDS		56	224,363.05

Thereafter and following discussion, Mr. Ronny Lott did offer and Mr. John Bell Crosby did second a motion to approve the claims docket as presented and authorize payment of the aforementioned Blue Cross Blue Shield invoice. Said motion directed that invoice numbers should be attached to each claim on the claims docket and further directed the Chancery Clerk to publish the Summary of Claims as required by law and to authorize the Board President to sign and approve the Claims Docket, a copy of which may be found in the Miscellaneous Appendix to these Minutes together with a separate Resolution approving payment of said claims, which Resolution is attached hereto as Exhibit D, spread hereupon, and incorporated herein by reference. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Not Present and Not Voting

the matter carried by the unanimous vote of those present and said General Claims Docket and was and is hereby approved, and the Chancery Clerk was and is instructed to issue pay warrants accordingly.

SO ORDERED this the 21st day of November, 2013.

In re: Approval to Amend Advertisement for Term Bids

WHEREAS, Purchase Clerk Hardy Crunk appeared before the Board and requested the Board amend that certain action taken on November 4, 2013, authorizing the advertising of term bids for bituminous crack sealant per gallon, and

WHEREAS, Mr. Crunk recommended the insertion of "per linear foot" in addition to "gallon,"

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 3 of 6 (11/21/13)

Following discussion, Mr. Ronny Lott did offer and Mr. John Bell Crosby did second a motion to authorize Mr. Crunk to amend the advertising of term bids for bituminous crack sealant to be per linear foot in addition to gallon. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Not Present and Not Voting

the matter carried by the unanimous vote of those present and Mr. Crunk was and is hereby authorized.

SO ORDERED this the 21st day of November, 2013.

In re: Entering into “Closed Session” to Determine Whether or not the Board Should Declare an Executive Session

WHEREAS, the Board of Supervisors, after beginning the meeting in open session, determined that it was necessary to enter into closed session for a brief discussion to ascertain whether an Executive Session was needed as to discuss personnel matters,

Following discussion and pursuant to the terms of Miss. Code Ann. § 25-41-7, as amended, Mr. John Bell Crosby did offer and Mr. Ronny Lott did second and motion to make a closed determination upon the issue of whether or not to declare an Executive Session for the purpose of discussing personnel matters with the following persons deemed necessary for Board discussions, deliberations, and recording of such Executive Session, to wit: members of the Board, Chancery Clerk Arthur Johnston, Interim County Administrator and County Comptroller Shelton Vance, Deputy Chancery Clerk and Board Secretary Cynthia Parker and Board Attorney Mike Espy,. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Not Present and Not Voting

the matter carried by the unanimous vote of those present and the Board took up the matter of entering Executive Session.

SO ORDERED this the 21st day of November, 2013.

In re: Entering into Executive Session

WHEREAS, the Board Attorney advised the Board that discussion of the proposed matters of business was properly the subject of executive session,

Following discussion, Mr. John Bell Crosby did offer and Mr. Ronny Lott did second a motion to enter into Executive Session to discuss personnel matters. The vote on the matter being as follows:

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 4 of 6 (11/21/13)

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Not Present and Not Voting
Supervisor Paul Griffin	Not Present and Not Voting

the matter carried unanimously and President Steen declared the Board of Supervisors to be in Executive Session for the consideration of such matters and the Chancery Clerk announced to the public the purpose for the Executive Session.

SO ORDERED this the 21st day of November, 2013.

During Executive Session, Mr. Ronny Lott did offer and Mr. Karl M. Banks did second a motion to (1) appoint Mr. Houston as County Administrator of Madison County effective December 1, 2013 and (2) grant unto Mr. Houston all powers, duties and responsibilities enumerated in Miss. Code Ann. §§ 19-4-1 through 19-4-9; and (3) authorize Mr. Houston to approve travel expenses of county employees as set forth in § 25-3-41; (4) give him authority over personnel matters relative to county employees employed by the Board of Supervisors, including the authority to hire and fire the same, as set forth in Miss. Code Ann. § 19-2-9; (5) allow Mr. Houston use of a county vehicle (6) authorize and direct Mr. Shelton Vance continue his duties as Comptroller of Madison County at his former salary; and (7) set the salary of Mr. Houston at \$115,000.00 annually. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Mr. Mark Houston was and is hereby duly appointed County Administrator of Madison County pursuant to Miss. Code Ann. § 19-4-1 and was and is hereby assigned all duties and responsibilities enumerated in §§ 19-4-1 through 19-4-9; Mr. Houston was and is authorized to approve travel expenses of county employees as set forth in § 25-3-41; and that he shall have and does now have authority over personnel matters relative to county employees employed by the Board of Supervisors, as set forth in Miss. Code Ann. § 19-2-9, including the authority to hire and fire the same; and Mr. Houston shall have use of a county vehicle; and Mr. Shelton Vance was and is hereby re-appointed Comptroller of Madison County; and the salary of Mr. Houston should be and is hereby set at \$115,000.00 annually; and Mr. Vance was and is hereby authorized to continue his duties as Comptroller of Madison County at his former salary.

SO ORDERED this the 21st day of November, 2013.

Thereafter, Mr. Paul Griffin did offer and Mr. John Bell Crosby did second a motion to adjourn the Executive Session and direct the Chancery Clerk to announce to the public action taken therein. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and the President declared Executive Session adjourned and the Chancery Clerk did announce to the public action that was taken therein.

SO ORDERED this the 21st day of November, 2013.

President's Initials: _____
Date Signed: _____

In re: Approval of Asbestos Inspection

Following discussion, Mr. Karl M. Banks did offer and Mr. Paul Griffin did second a motion to authorize Earthcon to perform an asbestos inspection and undertake any measures necessary so as to allow the Solid Waste department to move into the north end of the building formerly known as the MADCAAP building next to the Road Department. The vote on the matter being as follows:

Supervisor John Bell Crosby	Aye
Supervisor Ronny Lott	Aye
Supervisor Gerald Steen	Aye
Supervisor Karl M. Banks	Aye
Supervisor Paul Griffin	Aye

the matter carried unanimously and Earthcon was and is hereby authorized.

SO ORDERED this the 21st day of November, 2013.

THERE BEING NO FURTHER BUSINESS to come before the Board of Supervisors of Madison County, Mississippi, upon motion duly made by Supervisor John Bell Crosby and seconded by Supervisor Karl M. Banks and approved by the unanimous vote of those present, the November, 2013 term of the Madison County Board of Supervisors was adjourned.

Gerald Steen, President
Madison County Board of Supervisors

Date signed: _____

ATTEST:

Cynthia Parker, Chancery Clerk

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 6 of 6 (11/21/13)

President's Initials: _____
Date Signed: _____

For Searching Reference Only: Page 7 of 6 (11/21/13)